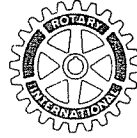


ROTARY CLUB OF DEFIANCE

SERVICE
ABOVE SELF



HE PROFITS MOST
WHO SERVES BEST

CHARTERED 1920, No. 807

MEETING MONDAY, 12:00 NOON

P.O. BOX 830
DEFIANCE, OHIO 43512

REQUEST FOR FUNDS

1. APPLICANT:

Name of Agency or Organization _____
Contact Person _____
Address _____
Phone (____) _____

2. TAX STATUS OF REQUESTING ORGANIZATION: _____

3. PROJECT: (Brief description, date, who served, how many served, geographic area served, etc.)

4. AMOUNT REQUESTED: _____

5. HOW ARE THE FUNDS FROM ROTARY TO BE USED? _____

6. WHAT ADDITIONAL SUPPORT OR FUNDING HAS BEEN REQUESTED FROM OTHER SOURCES? _____

7. PAST ROTARY SUPPORT: _____

8. PLEASE ATTACH YOUR ORGANIZATION'S MOST RECENT FINANCIAL STATEMENT AND/OR PROJECT BUDGET.

I HAVE READ THE PROCEDURES AND GUIDELINES ON THE OTHER SIDE.

Dated: _____

Signature of Contact Person

DEFIANCE ROTARY CLUB FUNDING REQUESTS

PROCEDURES FOR FUNDING REQUESTS:

1. All funding requests shall be made in writing using Defiance Rotary's "REQUEST FOR FUNDS" form.
2. All funding requests should be submitted at least 45 days prior to the project's initiation, or May 1, whichever is sooner. Rotary's fiscal year is July 1 to June 30. Most funding requests are considered in May.
3. All funding requests shall be addressed and submitted to the President of Defiance Rotary, P.O. Box 830, Defiance, OH 43512. The President, in turn, will submit the request to the Board for discussion and vote on whether to accept, modify or reject the request.
4. The Secretary or President will respond to the applicant, informing him or her of the Board's decision.
5. Given a positive response to the request, the applicant or designated representative should attend a Defiance Rotary lunch meeting as our guest to accept our funding check, if possible.
6. Following the event or program for which funding was granted, the applicant or designated representative should return as our guest to a club meeting to share the impact that our funding benevolence provided. In lieu of a personal report, a written report should be sent to the President to be read to the membership at the earliest convenience.

GUIDELINES FOR ANALYZING REQUESTS:

1. The program or events target population and geographical area.
2. Diversity and maximum benefit in funding projects that relate to Rotary's four avenues of service – club, community, vocational and international.
3. No donations to political candidates, issues, causes or PAC's (political action committees).
4. The Board should not commit future Boards to continued or future funding projects.
5. The Board may approve requests from time to time, however, the majority of funding requests are made and approved in May.
6. The Board will consider other funding sources when funding requests are considered.